

Approved 11/19/2015

I. CALL TO ORDER at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes and Neal Janvrin; and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. Veteran's Day Open House was held last evening. It was extremely successful and we thank all those who were able to attend and help out. A very special to all of the men and women who have served, and continue to serve our country.
2. There are no delays in trash and recycling collections this week.
3. This meeting is live broadcast on Channel 22 and will be rebroadcast throughout the week ahead.
4. Tax bills have all been printed and mailed. Any questions about assessments can be directed to the Selectmen's Office and any questions about payments can be directed to the Tax Collector. Bills are due December 9, 2015.
5. The Planning Board's Site Walk at the Galloway property will take place at 9:00 am on Saturday November 14, 2015 on Shirkin Road.
6. All Town Offices will be closed on Thursday and Friday November 26 and 27 in observance of Thanksgiving. There is a one day delay in trash collections during the week of Thanksgiving. Thursday collections will be on Friday and Friday collections will be on Saturday.

III. LIAISON REPORTS

11/08/2015 Zoning Board Site Visit to 810 Main Street – Janvrin reported on the walk at 810 Main Street, touring the present site of the shop and where it is proposed to go inside the Fremont Machine shop. It is not believed to be any additional impact on the site. Janvrin noted that the owners had made great strides in cleaning up the exterior of the property. This meeting reconvenes at the Town Hall at 7:00 pm on Tuesday November 17, 2015 for the remainder of the Public Hearing.

11/09/2015 Budget Committee – Cordes reported the Committee met on Monday evening this week, beginning with a walking tour of Ellis School, where several improvements were noted, having been completed over the summer. This included asbestos removal, some new flooring and furniture and there is a continued plan for improvement. The group then reconvened at the Town Hall, beginning their first review of the school budget, which is up quite a bit. Many of these increases are around contract matters. The Budget Committee reviewed items up by more than 3% and there were many questions and answers. The next meeting will be held on Wednesday November 18, 2015.

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 05 November 2015. Janvrin moved to approve the minutes as written. Cordes seconded and the vote was unanimously approved 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

7:00 pm Department Heads - none

VI. OLD BUSINESS

1. No additional wage study information is yet available.
2. A meeting is scheduled with the Auditor for 12/03/2015. In other auditor follow-up, Mike Campo was consulted on the FEMA funds and whether they could be carried to next year to pay for some additional paving work that the Town forwent this year. (See email in the mail file). This can be done as part of the Public Hearing if there is leftover money and it in essence leaves budget residual within the Highway Department that can be encumbered with a paving company.
3. Selectmen will further review the Galloway Site Plan Amendment proposal / Plan Comment sheet
4. An RPC Circuit Rider contract amendment letter was presented to the Board to cover the time period 11/10/2015 through 03/29/2016 for a total contract cost of \$3,906.00 to include three hours weekly on Tuesdays (12:30 pm to 3:30 pm). Selectmen signed the letter on behalf of the Town and it will be provided to the Circuit Rider Planner for Glenn Greenwood's signature as well. An invoice is being prepared to be paid from the 2015 planning services line, which will be covered by the underexpenditure in the clerical line.
5. Selectmen reviewed an updated 2016 Warrant and discussed some follow-up questions.
Article A: Operating budget article – Selectmen discussed the article and the Budget Committee's recommendation. Not supporting the article (just because it is not the Selectmen's budget) serves to confuse the issue, and the Board felt it may confuse voters. Janvrin moved to recommend the article as written, supporting the Budget Committee recommendation. Cordes seconded and the vote was approved 2-0.
Article K: Town Clerk salary increase of \$5,000 to include 10 days paid time off. Selectmen expressed being torn about this because it was different than their overall wage recommendation. There was some discussion about the position and time worked.
Article Q: The FCTV Committee moved their meeting from 11/10 to 11/17/2015 so their vote on the franchise fee article was postponed until next week. The Board took no action pending FCTV review and recommendation on it.
6. Selectmen again discussed the letter from last week submitted by the Bed Rock Gardens Homeowners Association. Cordes explained that late in the meeting last week, a letter was reviewed from the Bed Rock Garden's Homeowners Association, and this is a federal housing issue, and not one related to the site plan notes. He stressed that the Homeowner's Association and the Owner, Martin Ferwerda need to work together to ensure that the 80% over 55 requirement is being met.
7. Selectmen reviewed Thank you letters to Veteran's Open House participants and Janvrin moved to approve them. Cordes seconded and the vote was unanimously approved 2-0. Letters were signed to Tessa Donigian, Ashley Buchanan, Pastor Steve Bascom, Erica Smith, Fremont Garden Club, and Tracy LaChance on behalf of all of Fremont Scout Troops.

VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$53,428.61 for the current week dated 13 November 2015. There was discussion about some invoices. Motion was made by Janvrin and seconded by Cordes to approve the manifest. The vote was unanimously approved 2-0.
2. Selectmen reviewed the calendar and chose meeting dates for the week of Thanksgiving on Tuesday 11/24/2015; and it will be reviewed next week to see if we still need to have a meeting that night. There

will be no meeting the week of Christmas, and the Board will meet on Tuesday December 29, 2015 at 6:30 pm, between Christmas and New Years. There is no Energy Committee meeting in December.

3. Selectmen reviewed the folder of incoming correspondence. The Board review and sign outgoing correspondence to Amanda Arsenault

Theresa Walker came in to the meeting at 7:10 pm.

4. Supplemental Tax Warrant in the total amount of \$3,364.00 for parcels 03-015.001.109, 03-015.001.110, 03-015.001.111 and 03-015.001.112 to be issued for lots that were inadvertently changed (in value) during the revaluation. Each lot has a value of \$29,000 and a tax bill of \$841.00. These are vacant condo sites that are currently being built upon. Lots are owned by Centerview Hollow Land Co, and were picked up by the owner as having a problem with the second issue tax bill that printed incorrectly.

Janvrin moved to approve the supplemental tax warrant in the cumulative total of \$3,364 for the four lots as listed. Cordes seconded and the vote was approved 2-0. Selectmen signed each individual Warrant issuance.

5. Selectmen reviewed a Land Use Change Tax for parcel 03-015.001.109, recently transferred, at 118-1 Hall Road, in the agreed amount of \$2,142.85

Richard Butler and Nathan Draney came into the meeting at 7:15 pm.

At 7:15 pm Selectmen opened a Public Hearing and Cordes read the posted notice: *The Fremont Board of Selectmen will hold a public hearing on November 12, 2015 at 7:15 pm in the basement meeting room at the Fremont Town Hall to review the Draft Natural Hazard Mitigation Plan Update 2015 and to receive comments on the Draft Plan. FEMA requires every municipality in the country to develop a Natural Hazard Mitigation Plan to and to update their Plan every five years.*

The Draft Plan is posted on the Town's website and available in the Selectmen's Office. Comments may be submitted to Heidi Carlson, Town Administrator, up until December 11, 2015. They may be submitted by email to: FremontTA@comcast.net or by hard copy to PO Box 120, Fremont NH 03044 or dropped off at the Selectmen's Office at the Town Hall.

Guests: Theresa Walker, Rockingham Planning Commission; Nathan Draney, Emergency Management Director; Richard Butler, Fire Chief.

Theresa Walker introduced herself as a Planner and detailed out that the focus of the plan is on natural hazards what they require changes constantly in response to activity within the community, changes in types of hazards, and to federal requirements. The focus is on how can we as a community prevent these events from happening and effecting our infrastructure. They address the most common type of events in Fremont, such as weather (winter and flooding); but also look at wind and fire.

She describes it as a very common sense approach to mitigating hazards to protect life and property and also save money. She said that meetings were held through the spring and summer primarily involving Bob Meade, Heidi Carlson, and Meredith Bolduc. One other meeting was held that included the Road Agent, Deputy Fire Chief Nichols, and Selectman Holmes Sr. All Departments were invited to comment on the plan and attend the meetings.

The current DRAFT Plan was distributed to all to review and a copy will be placed on file at the Library. It has been on the Town's website for the past couple of weeks, and a print copy has also been at the Selectmen's Office in the Town Hall. The Comment period is open for 30 days.

From there, the Draft Plan will go to NH HSEM and then goes to FEMA in Boston and it takes time for a review. There may be changes in the different review stages, or questions to be answered. After the FEMA review, the Selectmen will then adopt the final plan and sign a Certificate of Adoption.

There was some general discussion about overall emergency management topics. With no further comments, Janvrin moved to close the Public Hearing at 7:30 pm. Cordes seconded and the vote was unanimously approved 2-0. Walker thanked the Board for their time and she left the meeting at this time.

Selectmen asked Chief Butler to get a quote for the replacement tank needed on Tank 4 as soon as possible. Butler said he was waiting to hear back from Valley Fire and he estimated that it would cost \$30,000 to \$40,000 to fix it.

It is possible the full Board will meet again with Chief Butler next week.

Butler and Draney left the meeting at 7:35 pm.

6. The current budget report (through 11/12/2015) was distributed to Board members for review.

7. Police Department Purchase Order 15-3 for \$12,892.55 to cover one lightbar and cage setup, and two sets of the other equipment needed to outfit new cruisers; Purchase Order 15-4 for \$6,975.00 for cruiser equipment installation were presented for Board review. Selectmen reviewed the estimates on both. Janvrin moved to approve both PO 15-3 in the amount of \$12,892.55 and PO 15-4 in the amount of \$6,975.00. Cordes seconded and the vote was unanimously approved 2-0.

8. Carlson relayed a request from Chief Twiss to have the Board authorize him to enter into a contract with NH Fish & Game for \$2,160 in grant funds to be used for OHRV patrols, and to have him sign all such contracts for this grant money. The contract for the current funding was reviewed.

Janvrin moved to authorize Chief Twiss to enter into a contract with NH Fish & Game for acceptance of grant funds to be used for OHRV wheeled vehicle enforcement purposes, and to further to authorize Chief Twiss to sign all such contracts for this grant money, and make the proper submissions for reimbursement to the Town. Cordes seconded and the vote was approved 2-0.

9. Selectmen reviewed the Holiday Calendar for 2016 as drafted by Jeanne Nygren. The Board agreed and chose Monday December 26th as the Christmas holiday observance as that is likely to be what State and Federal agencies follow. The Board also discussed a floating holiday for the 10th holiday. The Personnel Policy discusses ten Town holiday observances.

VIII. WORKS IN PROGRESS

1. Consider budget review schedule and budgets submitted to date – ongoing.

Petition Warrant Articles are due by Tuesday January 12, 2016 at 12 noon. The Public Budget Hearing will be held on Tuesday January 13, 2016, with the snow date for the following evening. This will likely be held at the Fremont Public Library as the broadcasting capability is due to be set up by that time.

2. Any follow-up questions on YTD spending or projects or needs the Town should be addressing. The next Budget Committee meeting is scheduled for Wednesday November 18, 2015. Powerwashing, scraping and painting of the eaves at the Town Hall has all been completed. Work continues on the retaining wall at the Town Hall.

3. KTM updates on timing of Library roof section – still pending on the front rounded section.

4. Currently the Town is in need of members interested in joining the Zoning Board of Adjustment, and a Rockingham Planning Commission Metropolitan Planning Organization Transportation Advisory Committee member representative, as well as a Parks & Recreation Commission member. Anyone interested could begin by contacting Heidi Carlson for more information or attend an upcoming meeting.

IX. NON-PUBLIC SESSION NH RSA 91-A

At 7:55 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A 3 II (c) and (e) to discuss a personnel matter and a legal matter. Cordes seconded and the roll call vote was unanimously approved 2-0; Janvrin – yes; Cordes – yes.

Carlson left the meeting room.

At 8:15 pm motion was made by Janvrin to return to public session. Cordes seconded and the roll call vote was unanimously approved 2-0; Janvrin – yes; Cordes – yes.

No decisions were made.

The next regular Board meeting will be a work session, to be held on Thursday November 19, 2015 at 6:30 pm.

X. ADJOURNMENT – by 9:00 pm

With no further business to come before the Board, motion was made by Janvrin and seconded by Cordes to adjourn the meeting at 8:17 pm. The vote was unanimously approved 2-0.

Respectfully submitted,

Heidi Carlson
Town Administrator